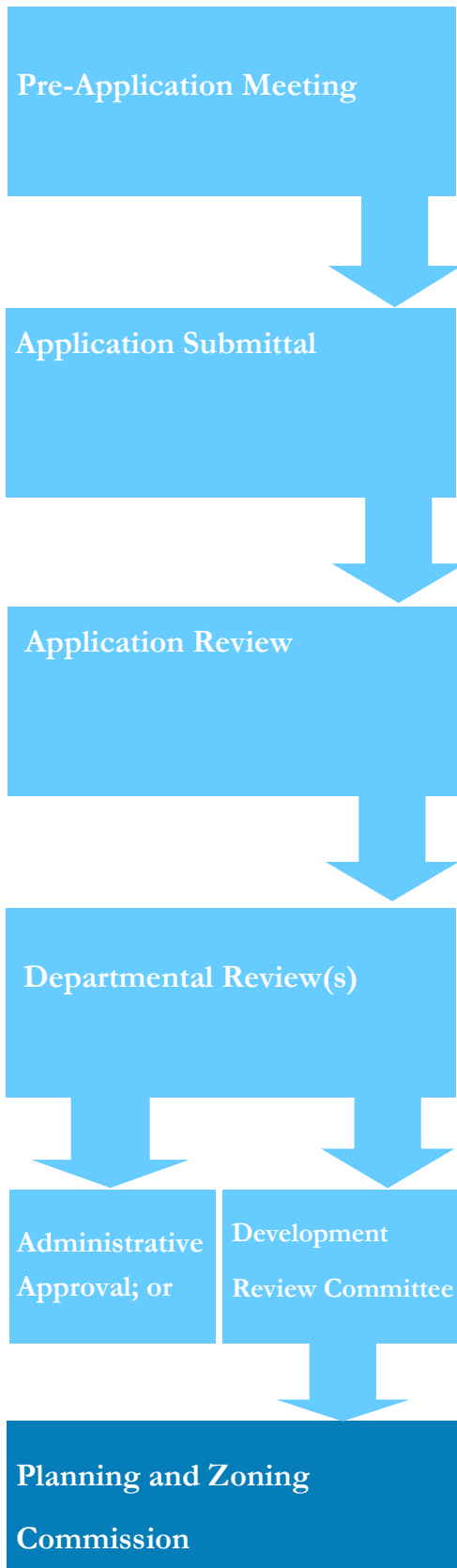


The Process

The following information is a simplified representation of the steps followed for a Replat Subdivision:



FINAL PLAT

Major Subdivision

A subdivision that does not meet the criteria of the Infill Subdivision, Alternate Summary Subdivision or Replat processes is considered a Major Subdivision. A Major Subdivision requires the submittal of first a Preliminary Plat and then a Final Plat. Phased or complex proposals are required to submit a Master Plan prior to the submittal of the Preliminary Plat and the Final Plat.

Final Plat

The Final Plat is the subdivision instrument that is prepared for recording in the Doña Ana County Clerk's office.

Who will approve the request?

Following a review by City staff from various departments, the Final Plat may be approved administratively if it is consistent with, and conforms to, an approved Preliminary Plat, or Final Site Plan if applicable. Replats which use the Final Plat procedure shall go to the City's Development Review Committee for a recommendation and then shall be required to go to a public hearing before the Planning and Zoning Commission for a final decision.

How long will it take?

Depending upon the proposal and the quality of the materials submitted, the Final Plat may need to go through multiple reviews before receiving approval. After each submittal, staff shall have five (5) business days to complete the review. Within three (3) years of approval, the Final Plat shall be recorded by the County Clerk, however, all required improvements must be completed, or a form of security must be established before the Final Plat can be recorded. If not recorded within three (3) years, the Final Plat will need to be resubmitted for approval.

Who can prepare a Final Plat?

The Final Plat must be prepared by a surveyor licensed in the State of New Mexico.

What do I need to submit?

- City of Las Cruces Development Application
- Final Plat or Replat (12 copies, 18x24)
- Address Plat (1 copy, 18x24)
- Drainage Study (2 copies)
- Traverse Closure Sheet (2 copies)
- Other items as deemed necessary

How much will it cost?

Final Plat Application Fee: \$150

*Additional cost recovery fees for advertising of the public meeting apply and totals vary]

More Information

View the following sections of the City of Las Cruces Municipal Code for more detailed information:

Chapter 37, Subdivisions; Article I, General Provisions; Section 37-1 and Sections 37-11 to 37-14

Chapter 37, Subdivisions; Article IV, Final Plat

The City of Las Cruces Municipal (Land Development) Code can be found by going to the City Clerk's Office page on the City of Las Cruces website.

Or contact us by asking for the Planner of the Day (POD) via phone, email or walk-in.

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