

Street Naming – Citizen Initiated Request

The person initiating a street name change shall present to the City's Community Development Department a petition with signatures of 75% of the persons who own property which fronts on or is adjacent to the subject street. The petition shall be based on one signature requirement per parcel of property. The petition must be dated and have a current mailing address of all petitioners. A fee of \$250.00 will be charged at the time of submission of petition for a street name change. If it is determined, upon verification of ownership, that the petition does not have a sufficient number of signatures to meet the requirements, then the City Planning Department will notify the representative of the petitioners by registered mail. The representative will be given ten (10) days from receipt of the registered letter to acquire the sufficient number of signatures. If the required percentage of signatures is not presented, then the petition will be voided. A public hearing shall be required by both the Planning and Zoning Commission and City Council. The petitioners shall be responsible for notification in a newspaper of general circulation in the City of Las Cruces, and shall provide proof of publication to the Community Development Department. Included in the publication shall be a list of the petitioners, the existing and proposed street name and general description. Notice must be published fifteen (15) days prior to consideration by both the Planning and Zoning Commission and the City Council.

City Community Development staff will send letters of notification to all property owners fronting on or adjacent to the subject street name change. Landowners shall be responsible for notification of tenants of the pending action and shall provide the City Community Development Department with a list of current tenants and addresses. Upon final approval of the street name change by the City Council, the City Planning staff shall send notice of the change to:

- All property owners and tenants fronting on or adjacent to the subject name street,
- Pertinent governmental agencies, and
- Local utility companies.

Subsequent proposals to change the name of streets will not be permitted for one (1) year from the date of acceptance or denial by the City Council.

Qualified protests shall include any property fronting on or adjacent to the subject street, as reflected on the most current tax rolls of the Dona County Assessor. The protest will be based on one (1) vote per parcel of property.