City of Las Cruces

City Art Board Meeting
April 13, 2021

The following are minutes for the meeting of the City Art Board held at 10:00 a.m. on April 13, 2021 remotely via Zoom.

MEMBERS PRESENT:
Christina Ballew, Chair
Susan Frary, Vice-Chair
Alysa Grayson, Secretary
Katrina Chandler
Saul Ramirez

ABSENT:
Chantelle Yazzie-Martin

OTHERS PRESENT:
Ceci Vasconcellos, Art Program Coordinator/Quality of Life
Leticia Soto, Recording Secretary
Yvonne Flores, City Councillor
Greg Smith, Executive Director, Dona Doña Arts Council
Richard Hanway, Transit Operations Supervisor/Quality of Life
Nan Rubin, KTAL Las Cruces Community Radio

I. CALL TO ORDER

Chair Christina Ballew called the meeting to order.

II. INTRODUCTIONS

Those present introduced themselves.

III. APPROVAL OF THE AGENDA

The Fire Station presentation needs to be removed as they are still in deliberation. The agenda was accepted with correction.

IV. APPROVAL of MARCH 9, 2021 MINUTES

The minutes were accepted as presented.
V. PUBLIC INPUT

There was none.

VI. STAFF UPDATE AND ACTION

- Ceci Vasconcellos, Art Project Coordinator
  - Animal Service Center GO Bond Project CaFE Call
  - PR, Livestream, Website & Social Media
  - City Hall Lobby Art
  - Munson Senior Center
  - Public Art Funding Ordinance Update
  - Public Art Mosaic Damage Repair
  - Annual Plan
  - Budget

Ceci Vasconcellos gave the presentation. The call for entry for the Animal Service Center GO Bond Project closed on March 31st; received 139 entries. They are currently being juried by the selection committee. Once the scores are in they will move on to phase two. There was discussion on streaming the presentations for viewers; logistically it is very difficult as there isn’t the equipment to do it livestream. Ms. Vasconcellos is looking at solutions. Currently an ad is being run on Facebook and Instagram to promote followers for the accounts; followers went from 20 to 69 with a goal of 500 by the end of April. At that point livestreams on Facebook will be better received.

The City Hall Lobby Art is progressing as per the artist. The artist was hoping to schedule a time in May to install it but there was an unforeseen family emergency and so will send Ms. Vasconcellos a new date for potential installation; it must be done by the end of June as per the contract. Notification from New Mexico Arts was received in regard to the Munson Senior Center; the contracts were signed and delivered, artists have been notified, and they are working on bringing their pieces. Ms. Vasconcellos is coordinating with staff for them to install the art; hopefully by June. The Public Art Funding Ordinance will be top priority in the coming weeks and hopefully will have a draft by the next meeting.

In regards to the public art mosaic damage repair, a temporary location has been found to move the broken pieces. Ms. Vasconcellos is working with the artist to map out the pieces before moving in order to have record of what it looks like. The repair/restoration proposal will follow the removal and could potentially take a year to restore. Next steps include working with the artist on his proposal for restoring it after moving the pieces to a temporary location, finding a permanent place for the art to be worked on, and having the artist begin. There was discussion on the proposal and budget; the money would come from the public art operational funds. Ms. Vasconcellos found the existing annual plan by the Art Board for fiscal year 2021; much of it had to be put on hold and carried over. She updated the plan and
will send it to the Board Members for review; she would like to present it to Council during the work session next month.

The current balance for public art projects is $108,506.00. Some public art comes from other sources. For example, the City Hall Lobby Art is coming from Building and Improvement Funds for $32,493.00; the artist was paid $15,000.00 with a balance of $17,493.00 left over to be paid once photos of progress are sent and after installation and approval. The sculpture at Lyons Park needs repairs which will total $6,000.00 and come out of the operational budget. The La Placita mosaic repairs include barricades for $1,600.00 a month out of the operational budget; once the broken pieces are removed less barricades will be needed. These were the only public art line items in the budget. There was discussion on when they must spend the funds; they carry over. There was discussion on the different accounts and whether CAB could use some funds from other accounts. The operational funds can be used from the purchase services line for certain repairs that aren’t covered by the CAB funding. The Building and Improvement Fund for the City Hall Lobby Art was specifically given through Public Works.

There was discussion on whether having the money carry over impacts additional funds or not; more funding is up to the discretion of creating the budget and gaining approval. Ms. Vasconcellos commented that it’s good to spend the money to show they need more but it shouldn’t affect anything if it was carried over. The funds could be encumbered to show there is use for them. The money in the CAB fund was originally allocated to the Art Board for use while plans and other funding was worked out. The Public Art Funding Ordinance needs to be in place in order to receive more funding rather than asking for a chunk of money. Susan Frary added that the funds can only be used for purchasing art and not for repairs or anything meeting related. There was discussion on Klein Park art for the stage and whether it is sitting in the fund or in a separate category; Ms. Vasconcellos will look into it and find out. Ms. Frary added that they are planning to put some funds from the capital budget into art for Klein Park which will be discussed later in the meeting; they would love to have other funds brought in from other people.

VII. DISCUSSION AND ACTION
- Las Cruces Stories
- Transit Mural Project
- Klein Park
- Rotating art project
- Committee updates
- Communications
- Research and Development
- Public Outreach

Nan Rubin gave the presentation on Las Cruces Stories. She is one of the founders and executive producer of KTAL radio which is community radio for Las Cruces; on the air since 2017 and all are volunteers. They provide many
community services, especially during COVID, such as working with LCPS for broadcasting graduations. Las Cruces Stories was created from an idea in the Public Arts Master Plan; developing a concept of Las Cruces Stories to share information, history, and cultural things in the area. In regard to public art, they are not producing artwork in material but producing stories as artwork which could be recorded. Ms. Rubin suggested there are other things people could do in relation to public art that would be more digital or ethereal and she believes the CAB should support this type of art as well.

KTAL invited their listeners to contribute ideas of what stories should be told of people or events. Some of the ideas people sent in were shown such as Clyde Tombaugh, J. Paul Taylor, Elizabeth Garrett, Barbara Hubbard, Shalom Colony, and etcetera. Clarence Fielder was the first Las Cruces story produced; he passed a few years ago but was an extremely influential teacher, mentor, and storyteller who kept the history of the African-American community in Las Cruces. He is in part responsible for restoring the Phillips Chapel. His grandparents came from Texas and started one of the early African-American communities in Las Cruces; a QR code with an audio of his story was shown.

Another QR code was shown from Juno, Alaska; it is called Juno Voices which is a walking tour with 10 spots. The QR codes are in all 10 spots and take the community to a short story from one of the Juno residents regarding the town. Ms. Rubin would like to propose doing a pilot project in Las Cruces of some public art pieces, do audio descriptions and stories, put them on a website, and have a QR code at the location for people; there isn't a budget, but it may be inexpensive to do a pilot. This project would tie the art into a broader context with culture and accessibility. Ms. Rubin spoke with Paul Dalgrin at Visit Las Cruces; he is revamping the website to include the walking tours. She suggested that the Visit Las Cruces website could be where they put the QR codes or creating an art index with the pictures and link them that way. No one else in New Mexico is doing something like this and so a pilot project may be a big deal for low investment to start.

Chair Ballew suggested a collaboration with other projects. Alysa Grayson stated that Saul Ramirez was doing research and development for the Board and the interns should be in contact with him. Ms. Grayson suggested support for this to come from the operational budget. Katrina Chandler stated that she's excited to see where this project goes as there are a lot of changes happening with digital media. There was discussion on the internships and where they would be sourced from. Ms. Rubin spoke with Melissa Sage regarding requesting an intern over the summer from the Art Department and they will be happy to post it; it would be a paid internship through KTAL unless inappropriate. Ms. Rubin added that the Art Board should pick out the thesis to be used for this project. They will add metrics to track how many people scan the codes, possibly with a survey. The intern would do research and write the script roughly two to three minutes long while KTAL
would record and produce the information. Chair Ballew suggested connecting it with the rotating artwork project.

Yvonne Flores thanked Ms. Rubin for the presentation and creating this in order to conserve the history of the area; stories are beginning to go away, and this is a wonderful opportunity to bring them back. She added that a few years ago there was a bus from the NPR that went through and had interviews with mother and children. There was discussion on finding other funding for this project through the NEA. Currently initial funds are from New Mexico Arts but if things develop more, they can possibly request additional funds. Yvonne Flores added that she’s in full support of the project. There was discussion on what the funds are needed for; primarily for personnel and webpages for the artwork. If the artwork is on the KTAL website, it would need to be linked to something on a City website. The main operational issue is where to put the QR codes in proximity to the actual art; possibly discuss with Parks & Rec on signage.

There was discussion on whether CAB would be responsible for paying to put the information on other websites such as Visit Las Cruces. Visit Las Cruces are working with the app for walking tours, but it is not completed yet. Ms. Rubin suggested the Art Board discuss with Visit Las Cruces to determine who does what. There are two walking tours in the Alameda Depot District and the Mesquite Residential District; both need a lot of work, but it is unknown who is responsible for that. There is no walking tour for the Arts and Culture District; none of the downtown area is a walking tour. Greg Smith commented that they are doing wayfinding signs and information signs in the Arts and Cultural District; one task is to have tours as well. There was discussion of adding the QR codes to the bottom of the signs. He also suggested the Downtown Las Cruces partnership could help as they are in charge of making things happen in the Arts and Cultural District.

Ceci Vasconcellos is excited about the project and thanks Ms. Rubin for presenting. She commented that if they’re following the Master Plan and the project falls within the scope of work then the Art Board should take a lead role in terms of content, funding, and how it’s produced, making sure it’s accurate and going in the right direction. Ms. Vasconcellos suggested they look through their own funding to proceed with the pilot project. Chair Ballew suggested making a motion to set aside funding for the project or do the research for solid numbers and present it at the next meeting for a vote; invite Paul from Visit Las Cruces as well. There was agreement on doing the research and bringing it back next meeting for discussion and vote. Chair Ballew invited Ms. Rubin to the next meeting for the discussion. Ms. Rubin will send Ms. Vasconcellos the list of what she believes will be needed.

Richard Hanway gave the presentation on the Transit Mural Project. The project began as a bus shelter in the downtown area. A picture of the area was shown; on the corner of Las Cruces Street and Church Street. Mr. Hanway reached out to the owners of Bank of the West who will give the City the right of way on the
grassy area. The initial plan is to take out the grass and put in desert landscaping in order to keep water off the shelter for rust purposes. Mr. Hanway then reached out to a local artist about painting the wall and Rebecca Slaughter from Quality of Life suggested he bring this to the Art Board. The local artist is Dominic Altamirano, he participates in the art ramble and has many paintings around town. The art that is requested is a painting of the Organ Mountains with a possible roadrunner mural. The painting would be along the entire small wall with another possible art display in the corner. More clarification needs to be had as to whether the wall would be considered right of way or not; if not then it wouldn’t be considered public art. The shelter would be standard. Some of the artists’ work was shown.

There was discussion on payments for the art; it would come from Transit as it has been budgeted. The routes have been redone as the streets were changed to the two way; there is a shelter on Water Street but not on Church Street. There was discussion on possible procurement issues; need for call for artist or not. The Art Board just needs to approve the design concept which they could vote on if need be. There was discussion on the various paintings the artist has done. Chair Ballew would like to invite the artist to present his art to the Board and work with them on the art creation; perhaps a rough draft for the next meeting. There was discussion on whether this project falls under the Arts and Culture District and if there are standards that must be met. There are no restrictions on what is done but need the art to be consistent with high quality. Greg Smith stated that the wall may not be the best canvas but rather the shelter itself. There were agreements of doing both the wall and the shelter. Susan Frary commented that the turquoise shelters are much less expensive than a custom made one as well as readily available. She suggested adding the shelter into the rotating art rather than making a sculptural bus stop; the shelter is already purchased but in the future they could replace it with something more artistic.

There was discussion on a possible sculpture on the corner of the street. There was discussion on what the role of the rotating art committee has with transit. The art on the wall will be considered private property with transit taking care of it. If a sculpture was put there it would be public property and officially be CAB selection. Chair Ballew suggested not doing the Organ Mountains as she has heard from the community that there are too many. Mr. Hanway welcomes suggestions; possibly a 1920s downtown Las Cruces mural. There was agreement to that suggestion. Mr. Hanway stated that he spoke with Chantelle Yazzie-Martin in regards to the rotating art and using the front screen; there are components to the shelters that have an advertising board which could be added to the walls. The components are also interchangeable but they need to be careful of codes and advertising; the intention is to have artwork with the artists name and possibly the QR code.

Susan Frary gave the update on the Klein Park project; she sent a draft to the Board Members with the updates. The committee is looking at the Klein Art project as a community project. There is one idea on the table of just working on the
bandstand with preliminary site visits with Board Members identified six to eight other locations for potential for art and may be preferred among the neighborhood. The committee is looking to break the project down into community size art pieces. As the bandstand still has work to be done, it may be a better choice to pick other locations which would be good for small pieces. The committee would like to have a call for artists in the community. The New Mexico Arts consider items between $1,000.00 to $20,000.00 small art purchases which is the scale of purchases Ms. Frary is looking at.

There is a committee of five to six people working together; Ms. Frary, two Board Members, David Chavez, and a member of the local indigenous Piro/Manso tribe who will hopefully be Frida Flores. Diego Medina, who was a public participant at the last CAB meeting would like to be an artist and therefore cannot work on the committee. The committee will work to receive input from the elders and neighbors to the park as well as the staff in Parks and Rec and etcetera of concerns and knowledge of issues that may occur. Ms. Frary will send out an e-mail to a larger group in order to prepare people for questions that will be contacted. There was discussion on how they will survey the community; put door tags on to inform them of community meetings. Alysa Grayson offered to help with the community outreach. Ms. Frary stated that the cross committee work prospect is a good thing to show professionalism and quality. Ms. Grayson added she’d like to see this on social media as well.

Chair Ballew commented that she will send the presentation on the rotating art project to the Board and Chantelle Yazzie-Martin will present next meeting. There was discussion on changing the meeting time as the weekday mornings tend to be challenging. Possible times include early evening after normal work hours such as 5:30 p.m. or 6:00 p.m.; most days with that time seems to be open for the Councillors and Assistant City Manager. Yvonne Flores mentioned that the only night there are never evening meetings are Friday night but would probably not work well; never Monday nights. She suggested Wednesday or Thursday evenings would be best for her. Ms. Vasconcellos stated that they tend to stay away from Wednesday nights as that may be a church night for people but Thursday nights would work well. Alysa Grayson is not opposed to Friday but suggested 4:00 p.m. so it wouldn’t go so late. Katrina Chandler is fine with either Thursday or Friday; if Friday is the meeting she would need it to be later. Saul Ramirez is fine with any day but he doesn’t get out of his work until 5:30 p.m. There was discussion of starting it at 4:30 p.m. The Park and Rec have their meetings the third Thursday of the month. Chair Ballew asked for a motion to move that they change the Board meeting from every second Tuesday at 10:00 a.m. to every second Thursday at 4:30 p.m. Katrina Chandler moved the motion; motion passed unanimously.

Chair Christina Ballew stated that there are two Board Member openings. She asked if anyone would like to join the Executive Committee and then nominated Alysa Grayson for Vice-Chair. Susan Frary commented that the Secretary position
is more important and needs to be filled. Katrina Chandler nominated herself for Secretary. Alysa Grayson accepted the nomination for Vice-Chair. Saul Ramirez seconded having Alysa Grayson as Vice-Chair; motion passed unanimously. Alysa Grayson seconded having Katrina Chandler as Secretary; motion passed unanimously.

Katrina Chandler gave an update on the Communications Committee; they spoke Saturday on creating generic posts and GIF’s about the Board and public art. The information will be put on the Google drive for cross use. The Committee is working on an annual or five week editorial posting calendar for approval by the Board in May. Chair Ballew asked them to evaluate the City Art Board webpage as there aren’t clear call to actions as well as information for volunteering and joingin selection committees. Alysa Grayson gave an update on Research and Development Committee; they will send an invitation out to representatives of specific districts to join at the meetings such as Klein Park. Saul Ramirez added that they are still figuring out how the surveys will be used and put into action.

Katrina Chandler gave an update on the Public Outreach Committee; four events were presented to the board; An annual meet and greet with the Board, artists, and community possibly in February for Love of Art Month; the board individually nominate local artist to be honored for public art projects or support and have a public vote for them to receive recognition. Next is a quarterly farmer’s market event to share projects and mission; collaborate with other departments and possibly do surveys. Another series of out reach are quarterly workshops for local artists; use community resources to teach an artist how to write a CV and artist statement, website building, promotion, and photos, a business oriented workshop for taxes and EIN’s, as well as how to apply for public artwork calls. These workshops could potentially be held at the art museum or inside City Hall but could also be done over Zoom; it would need collaboration with Communications to get the word out. Finally, an annual event for the Board members to build partnerships with each other.

Susan Frary commented that she’s excited with the specific items Ms. Chandler mentioned. She added that in the past there was a project involving billboard canvas and the material is cheap but long lasting; she would like to talk with the Board Members doing the rotating art project to use community art she has. Alysa Grayson commented that it would be good to diversify themselves within the time they have while volunteering and would like to partner with a change agent in the area when doing meet and greets. She would like to be involved with the possible workshops as well.

IX. NEXT MEETING, May 11, 2021

Saul Ramirez commented that he’s excited for the future and better communications. Katrina Chandler stated that she will e-mail Ceci Vasconcellos and Saul Ramirez regarding the outreach in order to move that along. Alysa
Grayson commented that the main critique is the amount of space available for artwork and that they should view it not if the amount of space will be complimentary but rather if the artist will be complimentary to the space. She would like to see some kind of history in the Church Street space and suggested the shape of the space can show the transformation over time. Greg Smith commented that he appreciates the depth of conversation in regards to the projects. He contacted Frida in regards to the Klein Park project and she is interested. Yvonne Flores thanked everyone for their energy, vision, and hard work. She looks forward to Saul Ramirez’s presentation on May 10th; the mayor and City Manager are also looking forward to it.

Susan Frary commented that she’s excited for the group and projects moving forward; appreciates that the group is looking at all types of art. Ceci Vasconcellos thanked the Board for their time and commitment. On the May 10th meeting she will begin with an update on the Las Cruces Public Art Program and then Saul Ramirez will present. An invitation will be sent to the Board with no obligation to attend; it will be on a Monday at 1:00 p.m. Chair Christina Ballew stated that the executive meeting is scheduled for the third Thursday of the month; she will send the link to Katrina Chandler. Applications for new Board Members are welcomed; she will review the current applications and hopefully will have two new Board Members by next meeting. She asked for everyone to invite three people to apply as well as three people to be on selection committees. Susan Frary added that the selection committee artists need to understand they cannot apply to that one specific project but can apply to others; it would help them understand the process. Alysa Grayson asked for a PDF or JPEG flyer for her to share; the Communications Committee can potentially make one. Chair Ballew commented that she loves the energy from the Board and is excited to be a part of it. The new meeting date and time will happen in June with May’s still being on May 11th.

X. ADJOURNMENT

Katrina Chandler motioned to adjourn; seconded by Alysa Grayson.

[Signature]
Chairperson
Hi Leti,
Can you include a copy of Susan's email below with the board minutes please?

Ceci Vasconcellos
Art Program Coordinator/Quality of Life/Administration
Direct: 575-541-2780  Main: 575-541-2048, cvasconcellos@las-cruces.org

From: Susan Frary <shadetreelady88005@gmail.com>
Sent: Friday, April 9, 2021 2:04 PM
To: Tina Ballew <tinadballew@gmail.com>; Ceci Vasconcellos <cvasconcellos@las-cruces.org>; Alysa Grayson <alyssamanuel@gmail.com>; Katrina Chandler <klainechandler@gmail.com>; chantelle_yazzie <chantelle_yazzie@yahoo.com>; Saul Ramirez <ramirez.saul18@gmail.com>
Subject: Draft - Introductory email about Klein Park art purchase planning

something like this will go out to all those listed in the document - after the Art Board discussion

do you see any stuff I left out for this stage of group discussion?

who else needs to see this before we direct next week?

I am headed out camping for the wknd. I can read and respond to emails but not do serious editing.

Susan

To be informed of committee project status

Tina Ballew, City Art Board Chair < tinadballew@gmail.com >

Ceci Vasconcellos, Public Art Program Coordinator < cvasconcellos@las-cruces.org >

Councilor Kasandra Gandara, District 1 < kandara@las-cruces.org >

Cathy Mathews, Parks & Rec < cmathews@las-cruces.org >

Chris Faivre, Economic Development (ACD/Downtown) < cfaivre@las-cruces.org >

Eric Martin, Facilities < emartin@las-cruces.org >
Jamie Rickman, Community Liaison < >

Greg Smith, Dona Ana ArtsCouncil < director@daarts.org >

__have 2 names to add here___ ______, Las Esperanza < >

__still need___ ______, Mesquite Historic District board < >

__have contact names for some Piro-Manso tribe leaders. I am hoping to get a volunteer to join the actual committee as well as an interview with elder(s).__

actual committee

Susan Frary, Local artist (Committee chair) < shadetrelady88005@gmail.com >

Katrina Chandler, City Art Board < klainechandler@gmail.com >

Saul Ramirez, City Art Board < ramirez_saul18@gmail.com >

Chantelle Yazzie, City Art Board < chantelle_yazzie@yahoo.com >

David Chavez, Arts and Cultural District < dvygchyz6@gmail.com >

_________________________, person from the traditional community ___________________

Current status = Pre-planning = setting the scope and process for gathering the needed information and then compiling it into a plan.

Klein Park Art Committee is tasked to develop an art purchase plan. We will present the plan to the Art Board for discussion. At that time, if accepted it will be ready for the Art Program Coordinator to take it over and do one (or more) calls-for-art. The final selection(s) will be presented to Council for approval. The purchase process for public art is outlined in the Public Art Master Plan (2020).

Short version - We spend the next 3 months doing interviews with staff and community leaders about guidelines as well as exploring options and their relative costs and infrastructure or material investments. Plan to do some sort of public input process in July. Gather all the data and give recommendations to CAB in August - including: number and location(s) of possible art, budget, possible specifications and processes that could include some community sponsored projects. Discussion and review by several levels of staff. Call-for-art process starting by the end of the year. Art projects might happen next Spring.

Committee will not be doing any art selections. This is before the call-for-art goes out. We will outline a purchase plan with suggested specifications and budget(s). There will be art selection committee(s) doing the art purchasing afterward (if the CAB votes to support this approach and staff and Council are on board). Committee will get parameters for the park art from staff establishing limits or concerns about placement and materials. A variety of agencies and nonprofits may want inclusion or information on the process. Most of them will merely be kept informed of activities, not expected to attend meetings, but able to give input or advise. We will schedule to meet with them all, as much as they want, to define the limits and areas we need to work within. That needs to happen early so we know their inclinations.
The Las Cruces City Art Board (CAB) celebrated the creation of the new Arts and Cultural District (ACD) and committed, when it was approved, to a major art purchase for the ACD. The funds are available in the Capitol roll-over account. Klein Park has been identified as the most visible symbol of the area which the city owns and that has opportunities for art.

There is a commitment to art at a scale and quality that is respectful of the neighborhood. Klein Park is considered one of the most historic and celebrated features of the area, but it is also a small park, a neighborhood gathering place. The intention is to have culturally significant art, contributing to enjoyment of the park, providing attractive view-lines for the neighbors, and serving as a landmark of the ACD. It is meant to honor the traditions and needs of the neighborhood, not to create a tourism site.

It is critical to determine what types of art and topics are preferred and which expressly not wanted by the neighbors. Another important factor are the physical (and financial) restrictions that the city staff can identify for where and what type of art goes on this property.

The first two steps are meeting some neighborhood people for broad based discussion about the process and historic factors and also to speak to the city staff to learn all of their concerns and parameters that need to be met. Then we can develop a plan for getting neighborhood input, possibly including a table set up at the park for in person talking and posting some flyers (Covid considerations apply), as well as news announcements with email and/or phone contacts.

We are starting with the 2015 Klein Park Conceptual Plan. It is understood that several elements are going to be different from that plan and some decisions are still fluid. Communications and creative collaboration with city staff and community leadership are essential for successful inclusion of great public art in the process.

As discussed in February and March, this project is a high priority status for the Art Board. Public art purchase plans were just getting going when the pandemic came. The budgetary process is cycling along. If the Board can set a budget amount and basic timeline before (in?) July it will be included in the plans for the next fiscal year.
**PLEASE SIGN IN**

**CITY ART BOARD MEETING**

**OF**

**APRIL 13, 2021**

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