



**Las Cruces Police Department
GENERAL ORDERS
FIELD OPERATIONS VOLUME 2
GO-218 RADIO PROCEDURES
Revised 5/13/2005**

218 RADIO PROCEDURES

DISCUSSION

It is imperative that Departmental employees be acquainted with and use radio codes and clear text expressions accepted by the Department to facilitate efficient oral communications. To conserve airtime, radio transmissions should be brief but informative. Any profanity, unnecessary or inappropriate comments, clicking, or other distractions are prohibited and may result in disciplinary action.

Departmental employees who use radio communications are responsible for keeping dispatchers advised of their activities and whereabouts at all times. Employees conducting business at MVRDA must abide by rules set by that organization, and should minimize time in the center, keeping contacts brief and professional, and avoiding activities that may distract MVRDA personnel.

218.01 CHANNEL ASSIGNMENTS

A. Channel assignments facilitate an orderly flow of information and an effective means of assigning calls and tracking officer activities.

1. Channel 1 serves Operations Division and Administrative Services Division personnel twenty-four hours a day.
2. Channel 2 serves as primary channel for the Environmental Enforcement Unit and secondary channel for the Operations Division and the Administrative Services Division.
3. Channel 3 serves as a back-up channel to be used for extended conversations.
4. Channel 4 is an encrypted channel for sensitive information.

B. Other radio channels are available and may be designated for use by specialized units and during special projects or events. Supervisors in charge of these units and special projects or events should ensure that adequate staffing through MVRDA will be available when appropriate prior to using other channels.

218.02 RESTRICTING A RADIO CHANNEL

In situations requiring unhampered radio use, any Departmental employee or dispatcher may restrict a radio channel's use by the command "10-3". All officers not involved in the



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emergency situation will switch all radio traffic to a secondary channel until the primary channel is cleared from restricted status. The channel may be cleared from restricted status only by the officer involved or by a supervisor with knowledge that the situation is under control and no longer requires a restricted channel.

218.03 I-CALL AND PHONE PATCH

Only supervisors are authorized to initiate I-Call and phone patch options from their police radios. Only supervisors shall have the I-Call and phone patch options programmed into their police radios.