

**Las Cruces Police Department**  
**GENERAL ORDERS**  
**ADMINISTRATIVE VOLUME 1**  
**GO-101 OATH OF OFFICE (Less Critical)**  
**Revised 03/04/2021**

**101 OATH OF OFFICE AND AUTHORITY OF COMMISSIONED EMPLOYEES**

**PURPOSE**

This General Order outlines the procedures for employees to take an Oath of Office as required under the New Mexico State Constitution.

**POLICY**

Every employee required to take an Oath of Office upon appointment with the Las Cruces Police Department (LCPD) shall be sworn in by reciting and signing an Oath of Office under the provisions and guidelines set forth in the New Mexico State Constitution.

**APPLICABILITY**

This General Order applies to all employees required to take an Oath of Office. This General Order supersedes all previous versions.

**REFERENCES**

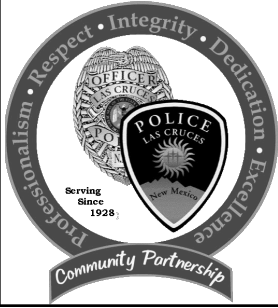
- CALEA 1.1.1, 1.2.1
- NMML ADM.01.01, ADM.02.01
- New Mexico State Constitution, Article XX, Section 1
- NM State Statute 3-13-2 Police Officers, NMSA, 1978
- NM Secretary of State website at <http://www.sos.state.nm.us/sos-oath.html>

**101.01 OATH OF OFFICE**

A. Oaths of Office may be given by any person legally empowered to administer an Oath of Office by the State of New Mexico. After taking the Oath of Office, the written Oath of Office will be signed by the person taking the oath and the person administering the oath. A copy of the signed Oath of Office shall be placed in the employee's personnel file.

B. Employees required to take an Oath of Office include:

1. Police Officers



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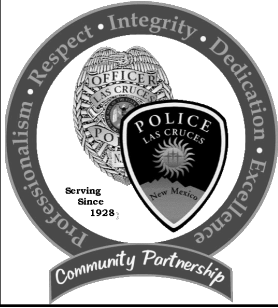
2. Animal Control Officers
3. Codes Enforcement Officers

**101.02 COMMISSIONED EMPLOYEES**

- A. Persons hired as full-time, salaried law enforcement officers shall be given a commission by the City of Las Cruces authorizing all rights vested as a Police Officer.
- B. New Mexico state statute 3-13-2 NMSA 1978, Police Officers, defines the authority vested in sworn police officers for the City of Las Cruces.
- C. A copy of the signed Commission shall be placed in the employee's personnel file.

**101.03 ATTACHMENTS**

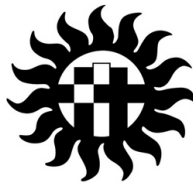
- Attachment A – Police Officer Oath of Office Example**  
**Attachment B – Police Officer Commission Example**



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ATTACHMENT A – POLICE OFFICER OATH OF OFFICE EXAMPLE

# City of Las Cruces



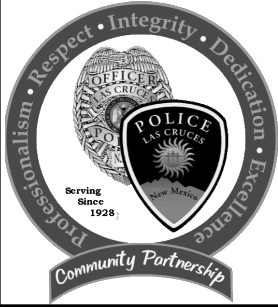
## Police Department Oath of Office

**I, \_\_\_\_\_, having been appointed Police Officer for the Las Cruces Police Department, do solemnly swear that I will support the Constitution of the United States and the Constitution and laws of the State of New Mexico, and that I will faithfully and impartially discharge the duties of the office upon which I am about to enter, to the best of my ability, SO HELP ME GOD.**

\_\_\_\_\_  
Appointee's signature

Subscribed and sworn to me this \_\_\_\_ day of \_\_\_\_\_

\_\_\_\_\_  
(Name & Title of Person of Administer of Oath)



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ATTACHMENT B – POLICE OFFICER COMMISSION EXAMPLE

# City of Las Cruces



## Police Department Commission

TO ALL WHOM THESE PRESENTS MAY COME, GREETINGS:

KNOW YE, that by the powers vested upon \_\_\_\_\_ by virtue of the full authority of the City Council of the City of Las Cruces, New Mexico, he therefore, is given and entitled \_\_\_\_\_ for the sake of properly enforcing those processes directed by the city ordinances, the laws of the STATE OF NEW MEXICO, and the laws of the UNITED STATES defined as such; To further suppress all riots, disturbances and breaches of the peace, apprehend all disorderly persons within the city, apprehend any person in the act of committing any offense in violation of the laws of the aforementioned city, state, and nation; To recover any and all stolen property and perform all other duties imposed upon him by the law. Attested this \_\_\_\_\_ day of \_\_\_\_\_ in the Year of Our Lord,

\_\_\_\_\_.

\_\_\_\_\_  
Chief of Police

\_\_\_\_\_  
City Manager

\_\_\_\_\_  
Mayor